



## Documents Required for Opening a Non-Personal (Entities) Account

(All copies of original documents must be certified)

### Private Schools

- Directors' Resolution authorizing entities' management to open account(s) and engage in transactions
- Registration Certificate Issued by Independent Schools Committee (where the proprietor is a company, the documentation for companies must be supplied)
- Memorandum & Articles of Association (for companies registered before 2004 - must be certified as compared to the original)
- Certificate of Registration/ Certificate of Incorporation
- Tax Compliance Certificate
- Articles of Incorporation (for companies registered after 2004 - must be certified as compared to the original)
- Tax Payer Registration Number for entity
- Proof of Address for the entity
- Valid picture identification (e.g. Driver's License, ERIC and Passport) TRN, Proof of Address Proof of Employment and Name and Contact for two Referees for each signer
- Certified Copy of Valid ID for persons (example bearer) likely to do business on the account