



Documents Required for Opening a Non-Personal (Entities) Account

(All copies of original documents must be certified)

Public Schools

- Written authorization (E.g. Financial Institutions Mandate/Minutes of Last Meeting/Letter on the entity's letterhead signed by a Director/Officer) from entity authorizing opening of account
- Tax Payer Registration Number for entity
- Proof of Address for the entity
- Valid picture identification (e.g. Driver's License, ERIC and Passport) TRN, Proof of Address Proof of Employment and Name and Contact for two Referees for each signer
- Certified Copy of Valid ID for persons (example bearer) likely to do business on the account